Project Co-ordinator

Company Overview

Global Inkjet Systems (GIS) is a division of Nano Dimensions, and we are an awarding-winning global leader in the development and supply of application software that drives electronics and ink system components into the industrial inkjet printing market. Our focus is on designing tailored next generation software, advanced printing systems components, and services for our customers worldwide, such as direct-to-shape printing, inkjet hardware components and 3D printing.

We foster a friendly culture for people to work collaboratively towards success, communicate openly to challenge the norm and nurture people to create the thought leaders of the future.

Overview

The candidate will be involved in:

- One or more of the following: new developments for production test, diagnostic and commissioning applications, as well as our core application Atlas.
- Assisting in the planning of project and proposals that meet our technical and commercial requirements, and those of our customers
- Monitoring and tracking the delivery of (multiple) projects
- Estimating timeline, resource, budget and key technical risks for proposal preparation
- Consulting and communicating with customers to supply project updates
- Creating concise, accurate, and thorough documentation to communicate project progress through the tools Jira and Confluence
- Working with Product Managers, aiding in building relationships to strengthen our customer links

This role reports to the Engineering Director and will take responsibility for the day-to-day management of multiple projects, reporting regularly on progress. A pragmatic approach to priorities and completing projects is a necessity.

Essential Skills and Experience

- Degree educated in a relevant science or engineering degree
- Evidence of coordinating multiple development projects
- Managing information and communicating technical information to technical teams
- Experience of JIRA and Confluence, possibly with an administrative level understanding
- Enthusiasm for technology and evidence of self-applied technological learning
- An understanding of the issues when integrating and testing systems containing both software and hardware
- Work independently as well as part of a technical team
- Ability to travel within UK and overseas

Desirable Skills and Experience

- Contribute ideas towards continual process improvement
- Proof reading and reviewing technical documentation
- Working in an Agile environment
- Digital printing systems

- Linux, Windows and Embedded Linux systems
- Integration of software-hardware systems
- Continuous integration systems
- Full UK driver's licence

In addition to a competitive salary and flexible hours, the role offers an attractive benefits package:

- Pension contributions
- Private health
- Life insurance
- Stock options
- Social events
- Opportunities for remote working